

# Great Wyrley Parish Council Notice of Meeting

**To: All Members of Great Wyrley Parish Council**

**Dear Councillor,**

**Parish Council Meeting – Wednesday 8<sup>th</sup> November, 2023 to be held at Great Wyrley Community Centre, Landywood Lane, Great Wyrley at 7.00p.m.**

You are summoned to attend the Parish Council meeting in order to consider the matters itemised on the following agenda.

Yours sincerely,

**Sian McGlue**

**3<sup>rd</sup> November, 2023**

Great Wyrley Parish Council wishes to follow the guidance as set out below in order to ensure enhanced safety for all attending public gatherings.

- Face coverings are now optional
- Hand Sanitiser to be used on entry
- Own writing implements to be used

## **Recording of Meetings**

For administration purposes this meeting may be recorded by the Parish Council. Please Note: The Parish Council is not responsible for any recordings that may be made by members of the public. Should it be your intention to record the meeting please make this clear prior to its commencement. In the event that a member of the public does not wish to be recorded kindly respect their rights.

## **Agenda**

### **1. Apologies**

To receive apologies which may be forthcoming.

### **2. Declarations of Interest**

Parish Cllr. Mrs. K. M. Perry MBE represents Locality 3 at South Staffordshire Council's Planning Committee meetings, and will, therefore, not vote on any planning matters brought before the Parish Council. Cllr. Mrs. Perry may remain at the meeting and any views she may express are based on the information before her at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

### **3. Minutes**

To confirm and sign the minutes of the Parish Council meeting held on 4<sup>th</sup> October, and the minutes of the Mid Term Audit and Governance Committee meeting held on 26<sup>th</sup> October, 2023.

### **4. Chairman's Announcements**

To receive any communications the presiding Chairman may wish to put before the Council.

## **5. Public Participation**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to official Parish Council business. In order to take advantage of this opportunity a request to do so must have been made within the period of publication of the Agenda and the meeting itself and the request will be put before the Council by the Clerk and responses provided in due course.

## **6. Clerk's Report**

- (a) Interim Sign-off Parish Council Accounts**
- (b) Review of Community Centre Alarm System**
- (c) Parish Council Senior Citizens' Christmas Lunch**
- (d) Christmas Lights**
- (e) Projects for Inclusion in Earmarked reserves**
- (f) External Drainage at Community Centre**
- (g) Assessment of Trees on Millennium Green**
- (h) Parish Council Boundary with Landywood Lane – Emergency Tree Works**
- (i) Compromised Railings at Great Wyrley Cemetery**

## **7. County Councillor's Report**

To receive a report from County Councillor on matters pertaining to Staffordshire County Council.

## **8. District Councillor's Report**

To receive reports from Councillors on matters pertaining to South Staffordshire District Council.

## **9. Reports from Parish Councillors**

To receive reports from individual Parish Councillors.

## **10. Reports from Outside Bodies**

To receive reports from representatives of outside bodies.

## **11. Planning Applications**

To consider planning applications received by the Parish Council.

## **12. Finance**

Report of accounts to be authorised for payment.